

Grand Junction Police Department Open Records Fee Schedule

Revised February 1, 2022

Records Search and Redaction: First hour free, \$7.50 per ¼ hour thereafter. Any request estimated to be in excess of 50 pages requires a 50% deposit before the work begins. Deposits will be applied to final charges. Deposit required on all microfilm requests (see below). Multiple related requests may be combined for purposes of calculating the time and production costs.

In addition, the following fees apply: \$.25 per page
Single Case Reports (criminal or non- Duplex is two pages
criminal)

Traffic Accidents \$.25 per page

No fees for victims of a criminal case.

Background Checks \$5.00 per name

Calls For Service Reports \$.25 per page
Duplex is two pages

Records from Microfilm \$.25 per page + \$7.50 per 1/4 hour
50% deposit required on estimated cost before
work begins. Not subject to the first hour at no
charge rule.

TAPES / DVD/CD Copies \$6.00 per Disk

VIN Inspections (non-certified) \$5.00 on site
\$10.00 off site (payment due in
advance)

Bicycle Registration Free

Golf Cart License \$10.00 (3 years)

False Security Alarms \$15.00 each after 4 free annually, unless twice
in 30 day period

Business Licenses Second Hand Dealer \$25 fee / \$1,000 surety
(Licenses required annually for bond annually
calendar year.)

Pawn Shop Broker \$200 fee / \$2,000 surety
bond annually

NOTICE TO THE PUBLIC

All fees charged for release of criminal records of the Grand Junction Police Department are pursuant to C.R.S. §24-72-306 and the City Council Resolution #5310 dated December 13, 2010.

All criminal justice records, at the discretion of the official custodian, may be open for inspection by any person at reasonable times, except as otherwise provided by law, and the official custodian of any such records may make such rules and regulations with reference to the inspection of such records as are reasonably necessary for the protection of such records and the prevention of unnecessary interference with the regular discharge of the duties of the custodian or his office per C.R.S. §24-72-304

Criminal justice records are released only after the Citizen Advisement form has been acknowledged for all records except traffic accidents per C.R.S. §24-72-305.5

The accuracy of any records, reports or documents provided in response to this request from other agencies outside of the Grand Junction Police are not guaranteed for accuracy of completeness, or subject to the rules as stated C.R.S. §24-72-307

SEARCH & REDACTION / QUERY – Records Management staff will provide the requestor with an estimated cost for search and redaction on requests over fifty pages. A deposit of 50% of this estimate is required before work will begin. This deposit will be applied to the final charges.

VIN INSPECTIONS—Offsite fees are due in advance and receipt must be presented at time of inspection. NOTE: The GJPD does not perform certified VIN inspections.

TAPES / DVD / CD COPIES—Rates are calculated and based on staff time, not time to record media itself.

FALSE SECURITY ALARMS BILLING—Billing completed by City Finance on a monthly basis. Inquiries on alarms billed may be directed to Police Records 549-5005.

MULTIPLE REQUESTS—Requests by the same person or entity regarding the same topic that are made within the same six (6) month period will be treated as part of the original request for purposes of allocating fees and costs of production.

Receipts will be provided on all transactions.